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inside
for more
conference
details!

Conference
Registration
Form
Page 9
Complete and
Mail it
Today!



CAMA 17th Annual Conference
May 22 - 25, 2004
Biloxi, MS

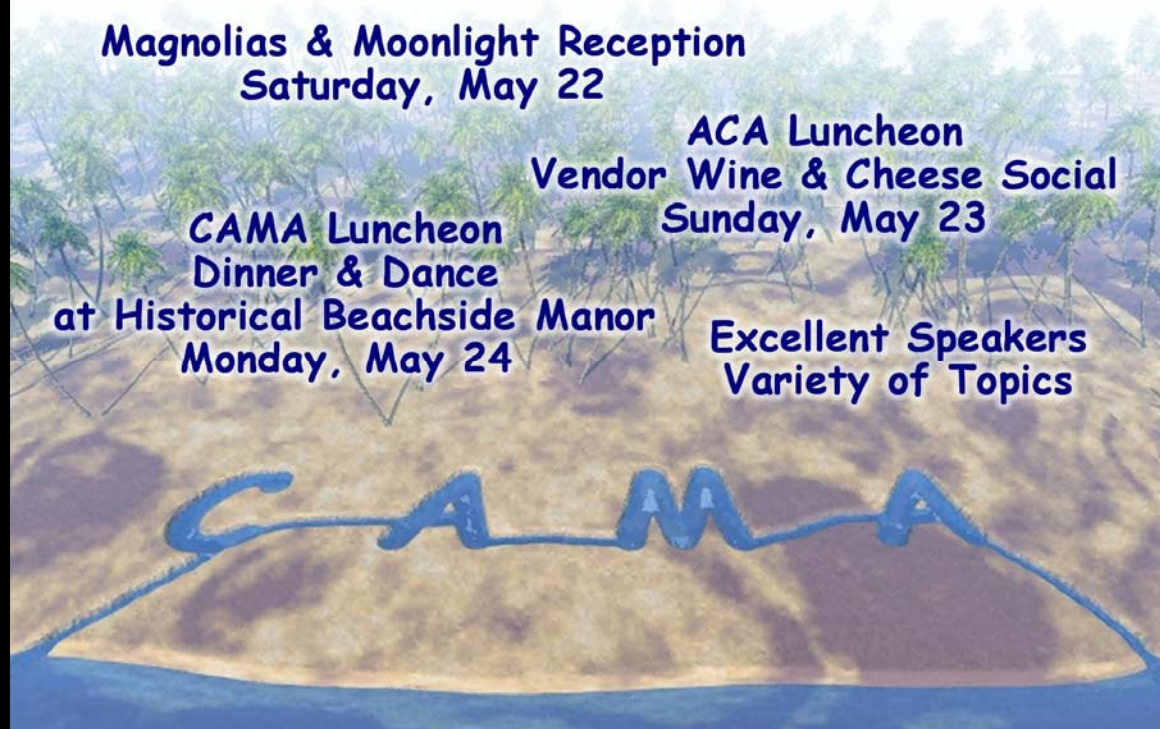
**Join us at the playground of
the South for fun in the sun!**

Magnolias & Moonlight Reception
Saturday, May 22

ACA Luncheon
Vendor Wine & Cheese Social
Sunday, May 23

CAMA Luncheon
Dinner & Dance
at Historical Beachside Manor
Monday, May 24

Excellent Speakers
Variety of Topics





Grand Casino Biloxi Bayview Hotel Biloxi, Mississippi

May 22 – May 25, 2004

*Bellissimo Spa & Salon
*Fitness Center

*Beach & Water Activities
*Kid's Quest & Grand Arcade

Room Rate: \$109.00 + Tax

Room Reservations to be made directly with the
Grand Casino Biloxi Bayview Hotel

www.grandcasinos.com
1-800-354-2450

CERTIFICATION EXAMS

Bob Levison of ACA will be offering professional certification exams on Saturday morning of the CAMA Conference. Interested candidates should sign up with Bob.

Bob will also be providing a workshop on the Certification program and its benefits. (See Pages 6 & 7 regarding this program.)

HAC

Historical Association for Corrections

Plases check Program for a meeting scheduled during the CAMA Conference. Everyone is invited to attend.

PLEASE NOTE SCHEDULE CHANGE FOR AUDITOR REFRESHER TRAINING

Auditor Refresher Training will be held **MONDAY** at the CAMA Conference rather than Tuesday as it is usually scheduled.



Conference Hi-Lights

Conference Registration Fee:

\$100.00

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Friday, May 21, 2004

Panel Hearings

Saturday, May 22, 2004

Panel Hearings

Correctional Accreditation Exams

Magnolia and Moonlight Reception

Sunday, May 23, 2004

Vendor Visitation

ACA Luncheon/Opening General Session

Social Time – Vendors Wine and Cheese

Monday, May 24, 2004

Auditor Refresher Training

CAMA Luncheon

Vendor Drawing (Must be present to win)

Dinner at Tullis Manor

Bonfire and Dance on the Beach

Tuesday, May 25, 2004

Commissioner's Panel

Open Forum, CAMA Standards/Business Committee Meeting

Workshop Topics include:

Politics of Corrections

Probation & Parole, Performance Based Standards

Managing a Diverse Workforce

Advantage of Correctional Certifications

Help! I am a new ACA Manager 101 & How I Can Stay Accredited

Family Preservation in Prison

Health Components & Role of Health Staff

4th Edition

Employee Issues

Hand Writing Analyst

Performance Based Medical Standards

Networking Reentry with All Parties Involved

Accreditation and Juvenile Facilities

Correctional Artifact Identification & Preservation

Fire and Safety



Third Annual Welcome Book Contest

Welcome Books will be evaluated on the basis of the information's value, creativity and effort. The winning entry will be announced at this year's CAMA Conference in Biloxi, Mississippi. The winning entry will give free membership for one year to the submitter.

Welcome Books must be post-marked by May 15th and submitted to the following address:

Mark Anthony, ACA Accreditation Manager
Central Mississippi Correctional Facility
Post Office Box 88550
Pearl, Mississippi 39208

For further information, please contact Al Bennett at
AlBennettAssoc@aol.com

Accreditation Manager of the Year

CAMA loves to celebrate excellence and success. Our awards, the Criterion, the annual conferences, and contests are ways to draw attention to achievement. Annually, one outstanding member is recognized as the Accreditation Manager of the Year. This award considers the candidates leadership and commitment along with achievements. Please send nominations for this award to:

Gail Zeek, Personnel Office
Gouverneur Correctional Facility
Scotch Settlement Road
Gouverneur, New York 13642-0370
Phone: 315-287-7351 ext. 3600
Fax: 315-287-7351 ext. 2099
Email: gzeek@northnet.org

Linda J. Allen Memorial Scholarship

This scholarship was named in honor of the late Linda J. Allen of South Carolina, one of CAMA's earliest members and supporters. The CAMA Board established this scholarship in January, 1990. The Linda J. Allen Memorial Scholarship is used to help defray expenses for an accreditation manager to attend the annual CAMA Conference. The scholarship award is based on the following criteria:

- Applicant's financial need
- Applicant's background and experience in the accreditation process
- How this will benefit the applicant and their facility or agency.

Many jurisdictions are experiencing budget cuts that have a direct impact on funding for travel and training; therefore, the spirit of this year's Linda J. Allen Memorial Scholarship will play an important part in providing an opportunity for an accreditation manager to attend this year's conference.

Please submit your nominations to the following address:

James Bueche, Director
LA Dept. of Public Safety and Corrections
Office of Youth Development
PO Box 94304
Baton Rouge, LA 70804-9304

scholarship chairperson at the

Nominations Sought! — Will you run for an Office??

We are seeking nominations for all Executive Board positions with the exception of President. The President-elect is promoted to that position. As a result, nominations are being sought for President-elect, Secretary, Treasurer, and six Regional Directors. Winning candidates take office at the end of the ACA summer conference in August.

Nominations are to be submitted to AJ Hamburger. Emails are accepted at alan.hamburger@odrc.state.oh.us or mail to AJ Hamburger, 529 Linn Street, Chillicothe, Ohio 45601.

Duties of officers include:

President-Elect

- ✓ Assistant to President and serves in his/her absence.
- ✓ Aids in the preparation of the agenda and generating discussion at business meetings.
- ✓ Responsible for the by-laws, constitution, and policy manual, including updates and maintenance, in accordance with established procedure.
- ✓ Oversee the development and printing of the Criterion in cooperation with the editor, in accordance with the by-laws and constitution.
- ✓ In collaboration with the President, identify and secure sites for future conferences.
- ✓ In collaboration with the President and Executive Board, strengthen vendor relationships.
- ✓ Assist conference host committees.
- ✓ Actively promote CAMA at conferences, meetings etc.
- ✓ Represent CAMA at various functions, meetings and events as needed and/or requested by the President.

Secretary

- ✓ Attend and document meetings.
- ✓ Prepare and distribute agendas.
- ✓ Maintain current and accurate records for the organization
- ✓ Maintain current and historical by-laws, constitution and policy manuals.
- ✓ Serve as an active participant on the Executive Board

Treasurer

- ✓ Keep current and active records on all financial transactions.
- ✓ Prepare reports for all CAMA meetings.
- ✓ Keep records available for review should it be deemed necessary by the Executive Board
- ✓ Plan for the organizations financial stability and growth.

Regional Directors

- ✓ Introduce yourself (via fax, email, conference meetings, criterions, phone calls, etc.) to the members of your district.
- ✓ Serve as liaison between regional members and the CAMA Executive Board, including relaying information.
- ✓ Be available to assist with training efforts, audit help, etc.
- ✓ Insure at least one submission from the Regional Director and/or area members published in each Criterion newsletter issue.
- ✓ Assist with workshops at conferences.
- ✓ Aid in conference planning and preparations.
- ✓ Volunteer whenever possible, including at least one committee.
- ✓ Recruit new members; inspire old members to continue their membership.
- ✓ Review and rewrite CAMA policies when needed.
- ✓ Review ACA standards and offer suggestions, revisions, deletions, and new proposals.

CAMA Regions are as follows:

<p><u>Western</u> Alaska Arizona California Idaho Montana Nevada Oregon Utah Washington Wyoming</p>	<p><u>Central</u> Australia Canada Colorado Guam Hawaii Kansas Nebraska New Mexico North Dakota Oklahoma South Dakota Texas</p>	<p><u>North Central</u> Illinois Indiana Iowa Michigan Minnesota Missouri Ohio Wisconsin</p>
<p><u>Northeast</u> Connecticut Maine Massachusetts New Hampshire New York Rhode Island Vermont</p>	<p><u>Mid-Atlantic</u> Delaware Kentucky Maryland New Jersey Pennsylvania Virginia Washington, DC West Virginia</p>	<p><u>Southeast</u> Alabama Arkansas Florida Georgia Louisiana Mississippi North Carolina Puerto Rico South Carolina Tennessee</p>

**Secretary Richard Stalder
Selected as Recipient of the
Correctional Accreditation Managers Association Presidential Award**

Richard L. Stalder, Secretary of the Louisiana Department of Public Safety and Corrections, has been selected as the recipient of the Correctional Accreditation Managers Association Presidential Award. This national award is presented as a special recognition to true leaders in the field of accreditation. The award ceremony is scheduled for May 24, 2004 at the annual Correctional Accreditation Managers Association (CAMA) Conference in Biloxi, Mississippi.

CAMA's decision to present this award to Secretary Stalder reflects his sustained dedication to the accreditation process and to CAMA. His many achievements involving the accreditation process include his Presidency of the ACA (1998-2000), participation and leadership on the ACA Standards Committee and past member of the Commission on Accreditation for Corrections. Secretary Stalder and his staff have actively developed and supported new accreditation standards to continuously improve the quality of life for staff and inmates involved in the criminal justice system.

Secretary Stalder has been an active member of CAMA since 1990. Under his leadership, Louisiana has hosted the organization's annual conferences in New Orleans on three separate occasions, bringing educational training to hundreds of members as well as promoting Louisiana tourism.

Secretary Stalder is an active participant in CAMA, leading by example and mentoring association officers. He readily provides resources for the advancement and growth of CAMA. His personal attributes of vision, enthusiasm, leadership, and integrity have been a positive influence on the CAMA membership.

BECOME A MEMBER OF CORRECTION'S ELITE

Nine members of CAMA already fit into the "elite" category! What is it and how did they get there? The paragraphs that follow not only answer those questions but also provide the necessary information for you to become a member of "corrections' elite".



More than three years ago, the American Correctional Association (ACA) created the only certification program for corrections employees – the Corrections Certification Program (CCP). The program was developed for a number of reasons, among them to increase the public's awareness of corrections as a profession. Now - like accountants, engineers, lawyers, teachers etc., - correctional employees can earn a professional credential.

Becoming a Certified Corrections Professional documents that an individual has mastered particular knowledge and skills associated with corrections. It identifies the individual as one who chosen corrections as a career and who aspires to grow to his/her fullest potential. Individuals who become involved in the certification process set a high standard of performance for themselves and for others to emulate.

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BECOME A MEMBER OF CORRECTION'S ELITE Continued from Page 6

Currently, ACA certifies individuals in four categories:

Certified Correctional Executive (CCE) — individuals at the highest level in corrections who oversee the development and implementation of policies and procedures (secretaries, commissioners, superintendents and their deputies)

Certified Correctional Manager (CCM) — staff who manage major units or programs, who contribute to the development of policies and procedures, and have authority over supervisory staff (program chief, department head, chief psychologist etc.)

Certified Correctional Supervisor (CCS) — individuals who work with both staff and inmates and are responsible for implementing agency procedures and supervising personnel (caseworkers, correctional supervisors, teachers etc.)

Certified Correctional Officers (CCO) — “line” personnel who work directly with offenders (correctional officer, corporal, sergeant etc.)

In order to qualify, you must be employed full time in corrections for at least one year (two for CCE's) in the appropriate occupational group, have a satisfactory or better performance evaluation, present a favorable recommendation from your immediate supervisor, agree to uphold ACA's Code of Ethics, and pass a 200 item multiple choice examination.

Successful candidates receive a Certificate of Certification, are entitled to place the appropriate honorific after their name (CCE, CCM, CCS, CCO), and have a congratulatory letter sent to their immediate supervisor. Being certified also allows the wearing of a certification lapel pin. A newsletter entitled **CCP Pager** is sent to all certified personnel.

Although successful completion of the certification exam cannot guarantee a promotion, attaining certification demonstrates a commitment to the corrections profession and to being the best you can be. ACA has received feedback from a number of individuals who firmly believe that certification was a factor in their upward movement

If you are interested in taking the examination – and becoming a member of “corrections elite”- you can do so at the upcoming CAMA Conference in Biloxi, Mississippi on Saturday, May 22, 2004. In order to participate, contact ACA at (301) 918 -1876 or (301) 918-1864 to obtain an information packet and application. Applications must be submitted at least 15 days before the examination.

It's up to you! Since time is needed to prepare for the exam, don't delay! ACA staff can answer any questions that you might have about the process. They are available and ready to take your call at the numbers listed above.

Personal column

Congratulations to CAMA President,
Clare Armstrong Seward
for obtaining her
Doctorate of Business Administration!



DON'T FORGET –

- ✓ Register TODAY for the CAMA Conference in Biloxi, Mississippi
 - ✓ Contact AJ Hamburger with nominations for CAMA Officers
 - ✓ Send Nominations for the Linda J. Allen Scholarship to James Bueche
 - ✓ Send Welcome Books by May 15, 2004
 - ✓ Send Nominations for Accreditation Manager of the Year to Gail Zeek
 - ✓ Sign up for Certification exams at least 15 days prior to the Conference
- Everyone invited!**

CAMA Regional Directors

Western Region

Jason Kovnesky, Director of Development and Administration
Community Counseling and Correctional Services
66 West Broadway Street
Butte, Montana 59701
Phone: 406-723-6006
Fax: 406-723-1170
Email: cccs2@in-tch.com

North Central Region

James Dare, Director
Montgomery County Adult Probation Department
41 North Perry Street, Room 107
PO Box 972
Dayton, Ohio 45422-2001
Phone: 937-225-4305
Fax: 937-225-4360
Email: darej@montcourt.org

Central Region

Pam Ploughe
Central Office
Department of Corrections
2862 South Circle Drive
Colorado Springs, Colorado 80906

Mid-Atlantic Region

Joe Rion, Deputy Warden of Security
Northpoint Training Center
PO Box 479
Burgin, Kentucky 40310
Phone: 859-239-7012 ext. 202
Fax: 859-239-7001
Email: Joe.Rion@mail.state.ky.us

Southeast Regions

Cathy Fontenot, Director of Classification
Louisiana State Penitentiary
Angola, Louisiana 70712
Phone: 225-655-2001
Fax: 225-655-2319
Email: cathyfontenot@oyd01.corrections.state.la.us

Northeast Region

Gail Zeek
Gouverneur Correctional Facility
Scotch Settlement Road
Gouverneur, New York 13642-0370
Phone: 315-287-7351 ext. 3600
Fax: 315-287-7351 ext. 2099
Email: gzeek@northnet.org

Correctional Accreditation Managers Association

17th Annual Training Conference

“Bet & Score with CAMA--2004”

May 22-25, 2004

Advanced Registration must be postmarked by April 20, 2004

Grand Casino-Biloxi Bayview – 265 Beach Blvd., Biloxi, MS 39530 ● 1/800/354-2450

Please register and reserve rooms before April 20th to receive the conference rate.

\$109 + tax for Single or Double. Free Parking.

Name _____ Title _____

Agency _____ Facility _____

Work Address _____ City/State/Zip _____

Day Phone # _____ Fax # _____ Email _____

3-Day (full) Registration	\$100.00	\$ _____
1-Day Registration	\$50.00	\$ _____
Non-Members	\$115.00	\$ _____
Late Registration (after 4/20/04)	\$125.00	\$ _____

TOTAL \$ _____

(Optional Purchase)

Auxiliary Registration* \$50.00 \$ _____

Total Amount Enclosed \$ _____

NO REFUNDS 30 DAYS PRIOR TO CONFERENCE DATE

***Auxiliary registration is available to a spouse or family member. This will allow them access to all activities. (Inclusive of training sessions, two luncheons, and social event.)**

ENCLOSED IS:	<input type="checkbox"/>	Check made payable to CAMA of Mississippi, LLC
	<input type="checkbox"/>	Money Order
	<input type="checkbox"/>	Agency to pay registration (Please provide Billing Address)

Mail Registration Form to:

Marsha England

MS Department of Corrections

723 North President

Jackson, MS 39202-3097

Ph: 601/359-5601 * Fax: 601/359-5685

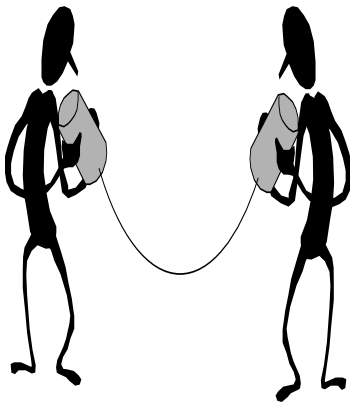
If you are flying into Gulfport and will need transportation from the airport contact Marsha England at the telephone or fax numbers listed above.

**Correctional Accreditation Managers
Association**

191 Liberty Street
Arcade, NY 14009

Phone: 585-591-2000 ext. 3100
Fax: 585-591-2000 ext. 3299
Email: faedavis@earthlink.net

We're on the
web! Visit us
at
[www.ccorrecti
ons.com/cama](http://www.ccorrecti
ons.com/cama)



Stay in touch
with us. CAMA
is your
organization
and we need to
hear your ideas
and concerns.

STAY IN TOUCH WITH YOUR OFFICERS

President

Clare E. Armstrong-Seward
Mohawk Correctional Facility
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Rome, NY 13440-9704
Phone: 315-339-5232 x5552
Fax: 315-339-5232 x2099
Email: ccseward@ascent.net

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Regional Directors

See Page 8 for Regional Directors' List